BUD LEABO

MEMORIAL FUND

Position Title: Bud Leabo Memorial Fund Trustee

Position Responsibilities:

- Communicate and promote the purpose of Bud Leabo Memorial Fund (BLMF) which is to advance and enhance within the boundaries of the Evergreen District of the Barbershop Harmony Society:
  - Barbershop harmony singing
  - Vocal music training and education in support of Barbershop harmony singing
  - Membership growth for BHS chartered chapters in good standing
  - Support chapters' community engagement with barbershop style music
- Provide consultation, guidance and voting on applications for grants and scholarships submitted to BLMF for funding.
- Communicate and promote the use of BLMF scholarships for Evergreen members and grants for projects consistent with the BLMF purpose.

Duties:

- reading and responding to all BLMF business communications in a timely fashion
- providing commentary and voting on all grant requests. Trustees may recuse if they are a member of a team making a grant request or otherwise believe themselves to have a conflict of interest.
- Attending quarterly online meetings to conduct BMLF business. Attending, in person where possible, an annual meeting coinciding with the Evergreen District Convention.
- promoting the use of the Fund for eligible projects and as a legacy giving opportunity for potential donors
- providing draft content, commentary and voting on updates to the Fund Operations Guide, application and process, grant decision process and criteria

Ideal Qualifications:

- Barbershop harmony singing, directing and/or teaching experience with an ability to describe the benefits and enjoyment of a Capella singing, and barbershop specifically.
- Energetic approach to engaging with potential applicants and donors and completing projects. Emotionally invested in achieving BLMF mission.
- Able to represent or speak to diverse perspectives beyond the typical BHS member views, yet open to understanding and supporting existing BHS and EVG culture.
- One or more of the following:
  - Experience in leadership or significant participation in performing arts or educational nonprofit organizations
  - Experience with granting organizations with endowment funds
  - Experience promoting nonprofit organizations mission, community engagement, and/or development (i.e., fundraising)
  - Familiarity with and/or understanding of performing arts nonprofit organizations issues and best practices